

**VESTRY MINUTES**  
**Sunday, January 21, 2024**

**PRESENT:** Ruth Neveu, Katie Chipman-Bergsma, Cal Woodard, Linda Bourque, Sandy DePlonty; **ABSENT:** Nikki Clark, Stephen Stiling; **GUEST:** None

1. **Opening:** Linda Bourque opened the meeting at 11:05 a.m. with a prayer.

2. **Review Agenda:** No additions or deletions.

3. **Public Comment:** None

4. **Ministry Support Team:** Katie announced all of the events, such as we are still waiting for information about the discernment process. The youth event had 6 children so a few more children were able to attend. The MST were able to discuss and plan for the last services of January and have been able to cover the services that Hilary and Pat were planning to cover but were unable to cover due to health issues.

5. **Review/Approval of Vestry Minutes of December 17, 2023. Motion to approve the minutes of December 17, 2023, by Katie Chipman-Bergsma seconded by Cal Woodard. No opposition or abstentions, motion carried.**

6. **Treasurer's / Endowment / Budget Approval:** The financial report was presented by Sandy Deplonty and will be on file in the office. 2024 budget proposal was discussed and will be brought to the Annual Meeting. Discussion of candle oil and the cost of the oil. Discussion regarding the need to keep sacraments in the tabernacle. Sandy Deplonty pointed out the 2 percent increase in wages for the employees is included in the 2024 budget. Discussion regarding Advent, Christmas, and Lent posters and if they are still needed if they are being thrown away. Is there a minimum that we have to purchase? Can we just purchase one or ten? Discussion regarding how Pam Briglio is on top of everything regarding the budget and how helpful the monthly and annual reports have been. It was reported that Lenten prayer and soup and bread with discussion and a video presentation will occur every Wednesday during Lent. Ash Wednesday is on February 14<sup>th</sup>.

**7. Committee Reports**

a. **Christian Education** – None

b. **ECW Report** – Kitchen inspection will be on Tuesday at 3p.m.

c. **Outreach** – Walk with me a meditation walk around the Church during January has been well attended and the January children's event was well attended.

8. **Senior Warden's Report:** Linda shared her annual report, which was very extensive and gave a very good review of 2023 events. The report was discussed, and a few additions were suggested.

9. **Junior Warden's Report:** Discussion of possible vestry members to replace those who are leaving. Discussion of the various responsibilities of the various roles of the senior warden, treasurer, junior warden, etc. Discussion of the possibility of having only 5 on the vestry. Cal Woodward discussed the possibility of replacing the oil Sacristy lamp with an electric lamp for 295.00. Also the electrical work that would need to be done would be approximately 200.00. There was discussion about the need for keeping blessed items in the tabernacle. Ranck electric completed the electrical work thermal recovery unit in the sanctuary on 1/11/2024. **Ruth Neveu made a motion to pay Ranck Electric \$19,902.01 seconded by Katie Chipman-Bergsma. No opposition or abstentions, motion carried. Sandy Deplonty made a motion to**

**pay off the balance of the loan to the diocese seconded by Katie Chipman-Bergsma. No opposition or abstentions, motion carried.** Cal Woodard contacted Steve Selleck from Cloverland electric regarding how much it will cost to run all the thermal units. It will be a bit more, but our gas bill should be a lot less. The conduits and clamps remain and cannot be returned to Ranck or the wholesaler, because they were painted Cal Woodard recommends, they be donated to the Habitat for Humanity Restore. Some items will be offered to the congregation. Other items will be recycled. There may be a rebate available from Cloverland. The annual inspection scheduled for the kitchen has been scheduled. Window replacements in the basement were installed and paid for in June 2023. Two single hung windows were installed. Cal Woodard is going to bring the stained-glass window proposals to the annual meeting. The inspection of the stain glass windows was done on May 31, 2023, and there is a bulge in the stained-glass windows on the south side of the church. The inspectors looked at all the windows and gave a quote on how much it would cost to refurbish the south window, etc. It was suggested that it be looked into getting a grant for this project and maybe the diocese can help with finding a grant source and writing a grant. Discussion of Cal Woodards Report for the Annual Meeting

10. **Old Business:** Discussion of possible vestry members.

11. **New Business:** None

12. **Next Vestry Meeting:**

- a. Annual Meeting – Sunday January 28, 2024
- b. Vestry Meeting – Sunday, February 18, 2024

13. **Adjournment and Closing Prayers: Motion to adjourn made by Sandy DePlonty with a second by Katie Chipman-Bergsma. No opposition or abstentions, motion carried.**

**Adjourned at 12:36 p.m.**

Respectfully submitted,



Ruth Neveu  
Clerk of the Vestry