

**VESTRY MINUTES**  
**SUNDAY, JULY 14, 2024**

**PRESENT:** Linda Bourque, Bruce Lynn, Ruth Neveu, Cal Woodard; **ABSENT:** Katie Chipman-Bergsma, Nikki Clark, Gin Mannisto; **GUEST:** None

1. **Opening:** Linda Bourque opened the meeting at 11:17 a.m. with the vestry prayer.

2. **Review Agenda:** No additions or deletions.

3. **Public Comment:** None

4. **Ministry Support Team:** Report sent in via email from Katie Chipman-Bergsma - The MST met Thursday June 6, 2024, at St James at 3:30 p.m. We had a very long meeting, but we covered a lot including a review of the summer schedule as we will not meet again until August 15, at 3:30 p.m. at St James.

- We are happy to hear Pam is back in the office and hope to continue our communication strategy replying all to email chains to keep everyone on the same page.
- MST To Do: We are making a note next year to print the readings and highlight who reads what for the Pentecost service, if we decide to read in multiple languages. Also, adding to our To Do list- print and Laminate the Laying of Hands prayer in large font for those leading to read.
- We have decided to pause all Wednesday morning services for summer and will review these services in the fall. Please update all future bulletins and the website. We have decided to instead have a healing service quarterly. We just had Margaret's service done and it went very well. We hope to plan another one in the early fall, we will plan in August. We hope to have the laying of hands prayer cards done by then.
- We discussed June 8 Vision & Dreaming event with the diocese. Gin has sent in the vestry's answer and will send in the MST's answers as well. Susan is the only one able to attend from St James.
- Finalized plans/check ins for church picnic June 9 after the service. See email chain. The June PICNIC WAS A GREAT EVENT. Still more hot dogs and buns in the freezer!
- Community Gardens update - seeds and seedlings are in the dirt. There is a watering calendar at the gardens - a bucket of rocks - move the white marker "I watered 10 & 11" next to the day of the week you watered. If it rained, feel free to move the blue marker "Rain" marker, too. We have a sign-up sheet to "Adopt a Watering Day" at the church. Choose a day of the week to water if there isn't any rain. Next event Tuesday July 16 at 4p.m. - everyone welcome!
- We are supportive of the solar power conversation and submitting the survey to have a person come to answer our questions and look at our options. We also hope to see the vestry supplied with any documents for the historical status, so we can move forward and know what we are able to do. A committee is suggested to further this project as Pam stated she is unable to get to it within her schedule and duties. Katie has volunteered to be a part of this committee and will recruit others that may be interested.
- Susan updated us on Anne Westlund - she is at Freighter View and needs a ride to church on Sundays. She is in room W 107. She does need assistance with the top step of the chair lift if users can assist. We will have a sign-up sheet to discuss at the luncheon Sunday.
- MST is looking for contact information for the Ecumenical Beach Service planning. Dave has attended a planning meeting, a sign is in the back of the church July 21 at Sherman Park.
- MST is looking into using their budget to get Charles Murphy to come do a workshop at St James for music.
- In honor of the General Convention this month and having one of our own attend, we also hope to post the links to our website and weekly email bulletin the Constitution and Canons for the National and the Diocese. Gin will get us the links. Katie has requested the St. James policy manual and organizational documents be updated and will work with any of those willing to get them to be more accurate and up to date.
- Discussion regarding what happens at convention.

5. **Review/Approval of Vestry Minutes of May 19, 2024.** Corrections to the minutes SHPO instead of SHIPO, Great Lakes Shipwreck Museum instead of Great Lakes Historical Shipwreck Museum, Corey Adkins instead of Corie Atkins. **Motion to approve the May minutes with corrections by Cal Woodard, seconded by Bruce Lynn. No opposition or abstentions, motion carried.** Discussion regarding what SHPO can and cannot do regarding grants for religious organizations. Discussion about historical documentation that may be in a safe that is currently unable to be opened that may help with grant applications, etc. Discussion regarding what it means to be designated as a historic site.

6. **Treasurer's / Endowment / Budget Approval:** Bruce Lynn reported the finances for June and the report will be put on file in the office. As per usual the income versus revenue there is a discrepancy. But as the budget shows we are very close to budget. He discussed the income versus expenditures. He discussed the Killin Account and the Edward D. Jones Account they both have been doing well. Discussion regarding the loan from the diocese and how it appears on the financial statement. Discussion regarding donations from year to year. Discussion regarding communicating with the diocese and the possibility of purchasing and learning how to use Quick Books or whatever template would be helpful for the accounting process and the vestry understanding the finances. Bruce Lynn indicated he would talk to Pam Briglio and perhaps the diocese, if quick books would work for the accounting/expenses/revenue/donation, etc. Cal indicated that the accounting information is reported the way the diocese had requested years ago.

#### 7. **Committee Reports**

- a. **Christian Education** – None
- b. **ECW Report** – None
- c. **Outreach** – None

8. **Senior Warden's Report:** Discussion about the Sherman Park Service and putting a sign on the door letting people know that the Sherman Park Service will be at 10:30a.m. Discussion regarding encouraging members to attend the VFW breakfast after church, perhaps on the second Sunday of the month.

9. **Junior Warden's Report:** The new wiring has been connected from the boiler to the thermostat, approximately \$700.00. The hornet nest in the basement has been removed, it was empty. The thermostat wiring was done. The one of the cement sidewalk pads was replaced at a cost of \$250. The side door has had some issues and has been repaired several times. Cal Woodard would like the door to be replaced and made so that it is weather/heat proof. Pam Briglio would like to have a button on the door so that she could let people in as needed. It has needed several repairs over time and the door needs to be replaced and done right. He is estimated to be \$3,000. Cal has also been looking at a soft spot in the parking lot and is looking at how that may be fixed. Cal Woodard will be calling with Rhiana recycling to come and pick up old electronics. He would like to go through the rooms with Pam and maybe Linda to determine all the items that need to be gotten rid of. He is also planning to get some bids on replacing or repairing various doors for insulation purposes. He will be looking at the faucet in the sacristy getting a new faucet and making it so that the plumbing in the sacristy has a shut off valve.

10. **Old Business:** None

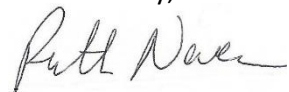
11. **New Business:** None

12. **Next Vestry Meeting:** Sunday August 18, 2024. The vestry is looking into having a vestry meeting at the VFW with breakfast.

13. **Adjournment and Closing Prayers: Motion to adjourn made by Ruth Neveu with a second by Bruce Lynn. No opposition or abstentions, motion carried.**

**Adjourned at 12:27 p.m.**

Submitted by,



Ruth Neveu, Clerk of the Vestry